

### **AMENDMENTS TO THE SPECIFICATION**

Please replace the paragraph at page 2, beginning at line 33 with the following amended paragraph:

In a third preferred embodiment of the invention, the summons to the meeting is formed as a character string consisting of American Standard Code for Information Interchange (ASCII) ~~ASCH~~ characters. The summons to the meeting is preferably sent to the participants as a text message or an e-mail message.